



# JAMON MONTESSORI DAY SCHOOL

*An International Curriculum In An Ever-Changing World*

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Lisa Pena ~ Owner (301) 384-3131

Hello:

Thank you for showing an interest in our school. We have a very impressive program and I am sure you will be very pleased when you have an opportunity to visit with us virtually.

Enclosed is the information as promised. Please return the application and schedule your visit as soon as possible.

If you have any further questions, do not hesitate to call. I look forward to working with you in the future.

Lisa L. Pena,



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## ***“Welcome To Jamon Montessori Day School”***

“A child's work is to create the man he will become...a child's work is to perfect himself”

- Dr. Maria Montessori

## **OUR PROGRAM**

At **Jamon Montessori Day School**, our goal is to provide a nurturing, yet challenging academic program that fosters a happy, self-confident, and successful child. Our school is a family. The Jamon Family is made up of our Students, Parents and Staff. Our School is an international school and we learn about and represent many different cultures. Our S.T.E.M. (Science-Technology-Engineering-Mathematics) and Spanish curriculum are amongst some of our unique highlights. Our students are encouraged to become investigative and young scientists through S.T.E.M. class, and our Spanish class is fun and native Spanish speaking instructors.

At a time of technological booms, an ever-changing world and rushed life styles, Jamon tries to offer students an environment that provides him/her with an education that can meet the needs of today's society. Our focus is on the process and understanding of successful work and not just correct answers. The child has hands on experiences in the classroom. Our didactic Montessori materials cultivate independence, provide both fundamental skills and exploration opportunities, and give the child an inner desire to learn and explore the world.

The Primary class is a multi-age Montessori class with children between the ages of 3 and 6. It is filled with materials that are both exciting and challenging, no matter the child's developmental stage. Each child has time to freely choose his/her daily activities in the area of: Practical Life, Sensorial, Language, Mathematics and Geometry, Geography, Biology and Art Expression.

Our classrooms are child-centered and our certified Montessori teachers are college graduates, who also have completed specialized training in Montessori education. The teacher serves as a guide, as she offers one on one lessons, and links the child to the Montessori materials. She monitors the work period to ensure that each child is engaged in purposeful and stimulating activities. The teacher's detailed records on each child's progress help her nurture the demands of the child's strengths and weaknesses. The teacher is flexible, creative and genuinely interested in the child's overall development and interests. Our environment is one that encourages self-directed learning, great self-esteem and optimum growth!

## **The Classroom Environment**-Our Primary classroom is divided into four basic areas:

### **PRACTICAL LIFE:**

These are familiar exercises, like washing and cleaning, to help the child feel at home. There is something special about these ordinary tasks because they allow the child to imitate adults. Children learn to focus their attention in these exercises and to deal with mistakes in a productive manner. The Practical Life area also includes many lessons in manners, respect and grace & courtesy to help the child manage him/herself in the world.

### **SENSORIAL:**

This area is unique to Montessori education. Children sharpen their perceptions of things they see, touch, smell, taste and hear by using the sensorial materials to distinguish, classify, and compare their impressions. **This helps lay the foundation for an orderly mind and a creative imagination.**

### **LANGUAGE:**

This area is designed to aid the child's personality development. Spoken language exercises strengthen self-confidence. Geography, biology, science, art, music and history are introduced to give the child confidence and skills to explore other interests. Many children begin writing and reading in the primary level through this indirect approach.

### **MATHEMATICS:**

This area includes a study of quantities, similarities, and differences among concrete objects. Big numbers are used in a concrete and hands on manner. This method gives a vivid impression of the four operations of arithmetic. Memorization of the basic math facts occurs naturally, as a result of repetition.

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## **SUNSHINE ROOM**

We also offer the Sunshine Room, a daycare room for the younger child. This room is designed to give the younger two or three year old child an environment full of creative and stimulating activities that are age appropriate. The Sunshine Room is a great preparation for our Primary Montessori Class. Children do not have to be potty trained, although it is encouraged. The teachers will work with the parents on potty training. The children who participate in this fun and enriching program will have priority in placement into our Primary Montessori Class.

## **BEFORE AND AFTER CARE**

This program is designed for the working parents who need extended care for their child. Children participating in this portion of our program are engaged in active play. Naptime is also provided for the younger children, while our Kindergarteners and First Graders are engaged in a second work period from 1:00 – 3:00. From 3:00 – 6:00 (Afternoon Care), children are involved in a well-planned afternoon. They have additional outdoor play, Arts class, Spanish class, circle time and free play. Enrichment classes such as Percussion, Dance and Soccer are also available to our aftercare students. School hours are officially from 9:00AM – 3:00 PM.

**We are like no other program! Our uniqueness from our diverse staff who loves children, our nurturing environment, our strong academic program, and wonderful student and parent body is like no other! While our primary objective is to work in the development of each child enrolled, we are committed to working with both you and your child to ensure optimum intellectual, social, physical and spiritual growth. We have a deep respect for the child and strive to maintain a caring environment that bridges a direct link from home to school. A child enrolled in our programs is a Member of the Jamon Family!**



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## Primary Class: Age 3 through Second Grade

**2022-23 Tuition Schedule 9:00 a.m. - 3:00 p.m.**

Type of Payment	Due Date	Amount	You Saved	Additional Fees
Monthly 10 installments	July 2022- April 2023	<b>\$1,175.00</b>	<b>STANDARD PAYMENT</b>	Administrative SMART FEE: <b>\$110 ANNUALLY</b>
Monthly 11 installments	July 2022-May 2023	<b>\$1,120.00</b>	Monthly installment is <b>\$55.00</b> less than 10 month option	Administrative SMART FEE: <b>\$110 ANNUALLY</b>
Semi-Annual	July 15, 2022	<b>\$5,825.00</b>	<b>\$100.00</b>	N/A
	Dec. 15, 2022	<b>\$5,825.00</b>		
	July 15, 2022	<b>\$11,550.00</b>	<b>\$200.00</b>	N/A

<b>Before Care</b>	7:30 – 9:00 a.m.	- Add <b>\$80.00</b> monthly or <b>\$800.00</b> annually
<b>Extended Care</b>	3:00 – 5:00 p.m.	- Add <b>\$270.00</b> 10 month, <b>\$265.00</b> 11 month or <b>\$2,700.00</b> annually
<b>Drop-Ins</b>	7:30 – 9:00	- Add <b>\$15.00</b>
<b>Drop-Ins</b>	3:00 – 5:00 p.m.	- Add <b>\$35.00</b>

## Multiple Sibling Fee:

A \$200 Credit will be issued to the family account as a token of appreciation

\$ 20.00, per 10 installments/ \$21, per 11 installment/ \$100 per each semi-annual installment/  
\$200.00 per annual installment

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**Half Day Monthly Tuition – \$975.00**

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### Enrollment Fees:

Application Fee - \$35.00

Non-refundable Deposit - \$330.00

**Materials and Book Fees (K – 1<sup>st</sup> Grade Only: Two \$75.00 Installments (workbooks and homework fee)**



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## Sunshine Class: Ages 2-3

**2022-23 Tuition Schedule 9:00 a.m. - 3:00 p.m.**

Type of Payment	Due Date	Amount	You Saved	Additional Fees
Monthly 10 installments	July 2022- April 2023	<b>\$1,210.00</b>	<b>STANDARD PAYMENT</b>	Administrative SMART FEE: <b>\$110</b> ANNUALLY
Monthly 11 installments	July 2022 –May 2023	<b>\$1,160.00</b>	Monthly installment is <b>\$50.00</b> less than 10 month option	Administrative SMART FEE: <b>\$110</b> ANNUALLY
Semi-Annual	July 15, 2022 Dec. 17, 2023	<b>\$5,875.00</b> <b>\$5,875.00</b>	<b>\$100.00</b>	N/A
Annual	July 15, 2022	<b>\$11,900.00</b>	<b>\$200.00</b>	N/A
Before Care	7:30 – 9:00 a.m.	- Add <b>\$80.00</b> monthly or <b>\$800.00</b> annually		
Extended Care	3:00 – 5:00 p.m.	- Add <b>\$270.00</b> 10 month, <b>\$265.00</b> 11 month or \$2,700.00 annually		
Drop-Ins	7:30 – 9:00	- Add <b>\$15.00</b>		
Drop-Ins	3:00 – 5:00 p.m.	- Add <b>\$35.00</b>		

## Multiple Sibling Fee:

A \$200 Credit will be issued to the family account as a token of appreciation

\$ 20.00, per 10 installments/ \$21, per 11 installment/ \$100 per each semi-annual installment/  
\$200.00 per annual installment

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**Half Day Monthly Tuition – \$990.00**

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**Enrollment Fees: Application Fee - \$35.00**

**Non-refundable Deposit - \$330.00**



# JAMON MONTESSORI DAY SCHOOL

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## School Contract for the 2022-23 Academic School Year

Jamon asks that each parent carefully read the following tuition and policy agreement. Please initial each line and have each parent living in the household sign the agreement. Your signature interprets compliance with our policies

**Child's Name:** \_\_\_\_\_

Sex: (Female) \_\_\_\_ (Male) \_\_\_\_

Reference Tuition Chart below for questions one through three.

**1. Select Class:**

\_\_\_\_ Sunshine Class  
(Ages 2-3)

\_\_\_\_ Primary Class  
(Ages 3 through 2<sup>nd</sup> Grade)

**2. Select Enrollment Type (Check all that are needed):**

\_\_\_\_ Half Day Only  
(9:00 a.m.-12:30 p.m.)

\_\_\_\_ Full Day Only  
(9:00 a.m. – 3:00 p.m.)

\_\_\_\_ Extended Care  
(3:00 p.m. – 5:00 p.m.)

\_\_\_\_ Before Care  
(7:30-9:00 p.m.)

**3. Select Tuition Option:**

\_\_\_\_ Annual

\_\_\_\_ Semiannual

\_\_\_\_ 10 Month Option  
(+\$110.00 SMART fee)

\_\_\_\_ 11 Month Option  
(+\$110.00 SMART fee)

**Tuition Schedule: Half Day Only** 9:00 a.m. – 12:30 p.m.

	Annual	2 Semiannual Installments of	10 Month Payment	
<b>Sunshine Room</b>	\$9,900.00	\$4,950.00	\$965.00	
<b>Primary Room</b>	\$9,750.00	\$4,875.00	\$950.00	

**Tuition Schedule: Full Day Only** 9:00 a.m. – 3:00 p.m. (late fees begin at 3:00p.m.)

	Annual	Semiannual	10 Month Payment	11 Month Payment
<b>Sunshine Room</b>	\$11,900.00	\$5,875.00 – July 1, 2022 \$5,875.00 – Dec 17, 2023	\$1,210.00	\$1,160.00
<b>Primary Room</b>	\$11,550.00	\$5,825.00 – Jul. 15, 2022 \$5,825.00 – Dec 17, 2023	\$1,175.00	\$1,120.00

**Extended Care Tuition:** 3:00 p.m. – 5:00 p.m.

	Annual	Semiannual	10 Month Payment	11 Month Payment
<b>Extended Care</b> 3:00 – 5:00 p.m.	Add: \$2,700.00	Add: \$1,350.00 – Jul. 15, 2022 \$1,350.00 – Dec. 17, 2022	Add: \$270.00	Add: \$265.00
<b>Before Care</b> 7:30 – 9:00 a.m.	Add: \$800.00	Add: \$400.00	Add: \$80.00	Add: \$75.00

## School Contract for the 2022-23 Academic School Year

Jamon asks that each parent carefully read the following tuition and policy agreement. Have each parent living in the household sign the agreement. Your signature indicates compliance with our policies

- \_\_\_\_ 1. **Late Tuition Policy:** If tuition is not received in the office within the first three business days of the scheduled due date, a \$30.00 late fee will be charged to your account. Please note that Tuition Express has additional fees.
- \_\_\_\_ 2. The school is closed at 3:00 pm. Late fees for children not enrolled in aftercare who are not picked up by 3:00pm will assess late fees. Additionally, similar fees will apply to half day students, not picked up on time. Late fees for students enrolled in aftercare begins at 5:00 PM. A fee \$1.00 per minute for **Late Pick-Up** will be charged to any parent picking their child up after 5:00 pm. While fees will still apply, if you are going to be late, please contact the school as soon as you are aware of the problem. Continued abuse of pick-up time may result in the child's expulsion. Parents will be required to pay the late fee in cash before the child can return to school. This also applies to early school closings.
- \_\_\_\_ 3. A \$35.00 processing fee will be charged for **Returned Payments, by JMDS/Camp. Tuition Express charges additional fees.**
- \_\_\_\_ 4. A \$365.00 deposit is required to reserve space for the enrolling student. This deposit is non-refundable and \$300.00 will be applied to the first tuition payment, \$35.00 is the application fee and \$30.00 goes towards your child's school bag and field trip t-shirt .
- \_\_\_\_ 5. This contract is binding for the entire school year and parents are liable to pay monthly tuition for each month during the entire academic school year. Newly enrolled students have a **probationary period of 30 days** to give a written notice of withdrawal. After the probationary period, new parents are liable to pay the monthly tuition for the remainder of the academic school year. JMDS does reserve the right to request withdrawal of any students for any reason.
- \_\_\_\_ 6. **Medication** should be administered at home. Should it be necessary for medication to be administered to your child during the school day, parents must sign the appropriate forms and the medication must be in its original container. Many situations do require a doctor's signature as well on the form. It is required that parents administer the first dosage for the day at home.
- \_\_\_\_ 7. Parents are responsible for providing a wholesome lunch for their student(s). **Nuts and candy are not permitted.**
- \_\_\_\_ 8. Cots are available for your child to rest. Parents are expected to provide appropriate linen that will be sent home on Friday for cleaning and should be returned or replaced Monday morning.
- \_\_\_\_ 9. **Dress Code.** JMDS does abide by a student dress code. Students are to be dressed in clothes that are designated as their school uniforms. While the colors of the student's clothes are to be Navy Blue, Khaki and/or White, parents have the flexibility to select the style of the clothing, as long as it is school appropriate.
- \_\_\_\_ 10. The state of Maryland requires that all **Health Records** be submitted to the school on or before the first day of classes. As required by the state of Maryland, any child without the forms, state required forms or lack of appropriate immunizations will not be permitted to enter the program. Parents are responsible for updating the immunizations annually. Families are required to abide by CDC, state and local health department mandates regarding communicable diseases. Sick children will not be permitted to remain in school and will be sent home immediately.
- \_\_\_\_ 11. If your child is not able to participate in the daily activities of the school, you must make other arrangements for your child until he/she is healthy enough or able to resume in his/her daily activities. In the event your child becomes ill at JMDS and requires emergency medical transportation, parents will assume any fees associated with that transport and medical care.
- \_\_\_\_ 12. Only persons listed in the online parent portal will be permitted to pick your child up, unless prior written authorization is provided. Even with written authorization, a picture ID is required.
- \_\_\_\_ 13. JMDS follows Montgomery County Public Schools for unexpected emergencies and inclement weather decisions within our academic calendar and we have built in additional days for unexpected emergencies. We are required by the state of Maryland to maintain a minimum of 170 school days for the academic year. No refunds are issued for emergency closings.
- \_\_\_\_ 14. I give Jamon Inc. / Jamon Education Foundation permission to use my child(ren)'s photo/video/audio/etc. in the promotion of its programs.
- \_\_\_\_ 15. I have received a copy of the consumer education brochure entitled "Parent's Guide to Regulated Child Care."
- \_\_\_\_ 16. I have submitted a completed Covid-19 Waiver Form
- \_\_\_\_ 17. All deposits are non-refundable and are applied to January 2023 tuition. I hereby understand this application will not be processed without the deposit. I accept the rules and regulations of JMDS and agree to pay the tuition applicable to my child(ren). I further understand that this contract is binding for the 2022-23 academic school year. NO REFUNDS OR REDUCTIONS IN TUITION WILL BE MADE FOR WITHDRAWAL, SUSPENSION, ABSENCE, or Any Unexpected School Closings (including closings due to Covid-19) and the financial obligations to JMDS must be satisfied for a student to attend the summer camp and for any school records to be released.
- \_\_\_\_ 18. **THIS CONTRACT IS BINDING FOR THE 2022-23 ACADEMIC SCHOOL YEAR.** It is subject to change upon renewal.

\_\_\_\_\_  
Parent/Guardian's Signature / Date

\_\_\_\_\_  
Parent/Guardian's Signature / Date



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## APPLICATION

Requested Enrollment Date: \_\_\_/\_\_\_/\_\_\_

### Please Indicate Desired Program:

\_\_\_ Primary Class (3 – 6 Montessori Class)

\_\_\_ Sunshine Class (2 and 3's)

### Please Indicate Desired Hours:

\_\_\_ 9:00 am – 12:30 pm (1/2 Day)

\_\_\_ Before Care 7:30-9:00 p.m.

\_\_\_ 9:00 am – 3:00 pm (Full Day)

\_\_\_ Extended Care 3:00-5:00 p.m.

**Child's Name:** \_\_\_\_\_ Sex: (Female) \_\_\_ (Male) \_\_\_

Age: \_\_\_ Birth Date: \_\_\_/\_\_\_/\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_ - \_\_\_ - \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_

Address (if different than above): \_\_\_\_\_

Cell Phone: \_\_\_ - \_\_\_ - \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Work Occupation: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_ - \_\_\_ - \_\_\_\_\_ Email Address: \_\_\_\_\_

**Father's Name:** \_\_\_\_\_

Address (if different than above): \_\_\_\_\_

Cell Phone: \_\_\_ - \_\_\_ - \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Work Occupation: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone: \_\_\_ - \_\_\_ - \_\_\_\_\_ Email Address: \_\_\_\_\_

**Marital Status:** \_\_\_ Married \_\_\_ Single \_\_\_ Divorced \_\_\_ Widowed \_\_\_ Separated

### List Name(s) responsible for tuition payment

(PLEASE NOTE THAT THIS APPLICATION WILL NOT BE PROCESSED WITHOUT THIS INFORMATION, UNLESS YOU ARE MAKING THE ANNUAL TUITION PAYMENT IN FULL):

**Name:** \_\_\_\_\_ / **Name:** \_\_\_\_\_

**Application Fee:** \$35.00

**Deposit:** \$330.00